Work Requestor

Recognized Need

Who Requests Work

1.0 University Community Created Work Order

2.0 Work Management

3.0 Event

4.0 Shop Created

5.0 Preventive Maintenance

6.0 Execute Work

End

Who Requests Work

Event

Shop Created

Preventive Maintenance

Execute Work

End

Revised 5/24/2011 12:56:49 PM
Event Planner Creates Work Order-Work Type EVENT

Event Planner Attaches Floor Plans-Documentation as necessary

Requires More than one Shop?

No

Assigns Shop and Details as necessary

Change Status to EVENT (APPR)

Yes

Determine which Shops/Duplicate Work Order for Each

Execute Work (WM-006)

WM-003

Event Work

WM-3.0
WM-004
SHOP CREATED WORK ORDER

1. Create Work Order Assigns Shop/Trade and Details as necessary
   - Yes
   - No

2. Work Needed to be Done by Requesting Shop?
   - Yes
   - No

3. WM-4.0 Field Created by Shop

4. Know which Shop to Assign to?
   - Yes
   - No

5. Create Work Request Order and Details as necessary

6. Change Status to DISPATCHED (WAPPR)
   - Execute Work (WM-006)

7. Create Work Order Assigns Shop and Details as necessary

8. Change Status to DISPATCHED (WAPPR)
   - Execute Work (WM-006)

9. Work Request Application (WM-001)
Cron Task Runs PM Generation Process

Execute Work (WM-006)
6.0 Execute Work

Enter Invoice Labor/Materials

Attach Documents to Work Order as Needed

Change Status to COMP

End of Process