

**PERKINS
 + WILL**

Meeting Minutes

By:	Perkins+Will - GK	Date:	9/11/2012
Meeting Date:	8/30/2012	Project Name:	BT-857 FIU-Campus Master Plan Update 2010-2020
Meeting Time:	3:30pm-5:30pm	Project No.:	810369.000
Meeting Location:	FIU CSC Rm 1123	Attendees:	<i>Focus Group Members:</i> -Steve Sauls, Steering Committee Advocate -Robert Herrada (City of Sweetwater) -John Cal (Facilities Management) -Pedro Botta (SIPA) -Bob Griffith, FIU -Stuart Grant, FIU -Sarah Mazorra, FIU -Krisan Osterby, P+W -Ben Sporer, P+W -Larry Page, P+W -Gene Kluesner, P+W -Mike Kroll, ML
Next Meeting Date:	Focus Group Meetings on Oct 2, 3, and 4.		

The attached are meeting notes for **Work Session #1**

FOCUS GROUP 7– Inter-governmental Coordination, Advancement, Alumni Affairs

Item No.	Description
1.1	Introduction and Campus Master Plan Process Overview: Focus group members were introduced and an overview of the Campus Master Plan Update process, project schedule, and meetings were reviewed. Focus Group Meetings will be concurrent and immediately after the six planned Steering Committee Meetings. Inter-governmental is a state required element in the final master plan.

Item No.	Description
1.2	<p>Project Schedule:</p> <ul style="list-style-type: none"> • Inventory & Analysis July-Oct 2012 • Preliminary Alternative Concepts Nov-Dec 2012 • Concept Plan Development Jan 2013 • Draft Comprehensive Master Plan Feb-July 2013 • Final Comprehensive Master Plan Aug-Dec 2013 • BOT Approval of Master Plan Dec 2013
1.3	<p>Update to Current Campus Master Plan: This plan will be an update of the current 2005-2015 Campus Master Plan (which was approved by the FIU-BOT in 2010) to 2010-2020 timeframe. Updates on new Building and Infrastructure projects since 2010 were reviewed.</p>
1.4	<p>Evaluation and Appraisal Report (EAR): The major issues affecting FIU and recommended by the FIU Metropolitan Center to be addressed in the Campus Master Plan are:</p> <ul style="list-style-type: none"> • Overcrowding at Modesto Maidique Campus • Accountability Measures to Exceptions to the Campus Master Plan • Parking Availability / Accessibility & Transportation Options • Traffic Congestion / Roadway Capacity • Student Housing Demand • Recreation & Open Space Preservation • Land Use Constraints • Future of Biscayne Bay Campus & Engineering Center • Campus Identity: Architecture and Landscaping • Improved Relations with Host Communities
1.5	<p>Review and Prioritize EAR issues affecting this Focus Group Elements 6, 9, 11, and 12:</p> <p style="padding-left: 40px;"><u>Intergovernmental Coordination</u></p> <ol style="list-style-type: none"> 1. <u>Increase engagement with stakeholders and communities surrounding all campuses.</u> <i>This is the most important issue to address.</i> 2. Review comprehensive plans from Miami-Dade, Sweetwater, and North Miami to ensure changes and amendments to their plans do not adversely impact University facilities and resources or reduce future development potential of the University. <i>Cross reference comprehensive plans in preparation of master plan.</i>

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	<p>3. Verify maintenance, modification and evaluation of procedures to be followed in updating the adopted Campus Master Plan every five years.</p> <p>Other</p> <ol style="list-style-type: none"> 1. Ensure that the University has an opportunity to review proposed amendments of host communities' Comprehensive Plans that change land uses or policies that impact development of land near designated campus space, that affect the provision of local services, or that otherwise impact University facilities and resources. 2. Assess the impacts of proposed development agreements on University facilities and resources. 3. Develop an evaluation system to ensure the University is meeting the level-of-service standards for public facilities and services that are interconnected with local facilities and services for which the local government have operational and maintenance responsibilities. 4. Strengthen partnerships with host communities, particularly the City of Sweetwater, to ensure development agreements are fulfilled and to mitigate potential conflict.
1.6	<p>Mixed Use Developments: Partnerships on and near campus locations should be endeavored and seek examples from other universities. Study mixed use housing along north side of campus adjacent to Sweetwater. New land use category introduced in last master plan: Mixed Use. It is anticipated that it will be continued in this plan as well. Housing vision required for internal (primarily for undergraduate) and external (primarily for graduate/faculty/families). Bring best practice examples to next meeting.</p>
1.7	<p>County Fair Property: While this land is not owned by FIU, it will be studied in a vision plan for potential developments that enhance the mission of the university. A structure for the partnership is required: communications, relationship building, and establish point persons for each party.</p>
1.8	<p>Importance of FIU to Students, Alumni, and Community:</p> <ul style="list-style-type: none"> • Fulfill a social need in community. • Economic Driver for community • Economic and social resource for City of Sweetwater and City of North Miami. • Access to Medical School clinics and doctor's offices.

Item No.	Description
	<ul style="list-style-type: none"> • Community access to cultural activities on campus.
1.9	<p>Information required by planning team::</p> <ul style="list-style-type: none"> • Urban Planning Studies • TIGER grant submissions • Transportation and Infrastructure (SFMD, FDOT, MDX, etc..) •
1.10	<p>“University City” Alliance: Partnership with FIU and City of Sweetwater seeking mutual aid agreements, joint planning efforts and fostering developments that serve community interests. Ongoing pursuits for grants such as TIGER have been joint efforts over the past couple of years. It was discussed to plan for similar engagements with City of North Miami as Biscayne Bay Campus grows and develops partnerships unique to that area.</p>
1.11	<p>Best Practices: Research Park developments that would be good examples for development in Sweetwater and in County Fair Park land. University of Akron in Ohio, Innovation Square/UF in Gainesville (mixed use, housing, research, retail), UCF/Lake Nona in Orlando, Baylor University in Texas (converting old tire manufacturing plant into Engineering Research facility), NC State-Centennial Campus (housing, academic, research), USF in Tampa, and UM/Life Science Park in Miami.</p>
1.12	<p>International Town Gown Conference: Major Topic included Student Life and Policing efforts dealing with safety and security on communities and campuses. Residential developments requiring more joint efforts in this area.</p>
1.13	<p>Coordination and Information Exchanges: required with FIU Metropolitan Center, FIU Lehman Center and local Economic Development Council initiatives.</p>
1.14	<p>Discuss university strengths, weaknesses, opportunities and threats: Homework assignment for each focus group member: provide 5 examples of strengths and 5 examples of weakness related to; Inter-governmental Coordination, Advancement, Alumni Affairs at FIU. These can be in the form of images and/or narratives. Also, bring examples of best practices or models from other universities or communities.</p>
1.15	<p>Next Steps: Work Session #2-Focus Group Meetings are now being scheduled for Oct 2, 3, and 4, 2012</p>

End of Work Session #1 FOCUS GROUP 7– Inter-governmental Coordination, Advancement, Alumni Affairs Meeting Minutes

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.