

**PERKINS
 + WILL**

Meeting Minutes

By:	Perkins+Will - GK	Date:	8/17/2012
Meeting Date:	8/7/2012	Project Name:	BT-857 FIU-Campus Master Plan Update 2010-2020
Meeting Time:	11:30am-2:30pm	Project No.:	810369.000
Meeting Location:	FIU CSC Rm 1123	Attendees:	<i>Steering Committee Members:</i> -Javier Marques, FIU -Andres Gill, FIU -Jeff Gonzalez, FIU -Sandra Gonzelez-Levy, FIU -Delano Gray, FIU -Kenneth Jessell, FIU -Larry Lunsford, FIU -Howard Lipman, FIU -Amir Mirmiran, FIU -Steven Moll, FIU -Stephen Sauls, FIU -Pablo Haspel, FIU -John Cal, FIU -Bob Griffith, FIU -Stuart Grant, FIU -Krisan Osterby, P+W -Pat Bosch, P+W -Leo Alvarez, P+W -Gene Kluesner, P+W -Mike Kroll, ML
Next Meeting Date:	Focus Groups on August 27,28, & 30, 2012		

The attached are meeting notes for **Work Session #1 – Introduction and Visioning with Steering Committee**

Item No.	Description
1.1	Opening Statements: Javier Marques opened meeting with statement regarding importance of the master planning process at FIU and President Rosenberg’s Charge to the Steering Committee members. The make-up of the steering committee as well as the focus groups

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	was discussed. Engagement with university stakeholders, partners, and host communities is critical to the success of this master plan update.
1.2	<p>Project Scope: FIU's Metropolitan Center was hired to produce the Evaluation and Appraisal Report – which identified areas requiring attention during this Master Plan Update. Perkins+Will (P+W) was selected last year to perform the Comprehensive Campus Master Plan 2010-2020 update. Bob Griffith listed the 9 phases of Basic Services that P+W is required to perform; 1. project initiation, 2. inventory and analysis, 3. public workshops- EAR and I & A, 4. preliminary alternative concepts, 5. concept plan, 6. draft comprehensive master plan, 7. final comprehensive master plan, and the 8. first and 9. second public hearings. A traffic study would be conducted at each campus as an additional service this Fall. Numerous capital improvements will be necessary to accommodate growth and that while the CMP is unconstrained by funding, capital improvements must be strategically prioritized in response to funding limitations. The University City alliance with the City of Sweetwater will result in redevelopment corridors that better connect Sweetwater with the Engineering Center (EC) and Modesto Maidique Campus (MMC). Biscayne Bay Campus (BBC) has the land necessary to accommodate significant enrollment growth. However, a secondary access to that campus remains an issue.</p>
1.3	<p>Key Strategic Drivers: Leading/Urban/Engaged</p> <ul style="list-style-type: none"> - 2010-2020 Master Plan Update will align with FIU's World's Ahead Strategic Plan - Additional 2,000 students/year growth projections + 20,000 within 10 years - Transportation, Services, Public Facilities, and Natural Resources Impacts will be assessed - Direct and Design <i>How</i> and <i>Where</i> FIU will grow - Guide FIU's strategic growth decisions, capital planning, and implementation
1.4	Key Characteristics: University City (partnerships for growth and concurrency)
1.5	FIU internal survey in 2011: 2,200 responses to on-line survey will be summarized in I&A report.
1.6	Campus Planning History at FIU: Bob Griffith gave an overview of the master planning history and growth of FIU since 1970.
1.7	Process /Schedule/Meetings: The Campus Master Plan process was reviewed with the scheduled milestones, steering committee meetings, public hearings, and deliverables.
1.8	FIU 2005-2015 Campus Guiding Principles: were reviewed as well as a discussion of incorporating sustainability into master planning
1.9	FIU 2005-2015 Campus Master Plan: The current master plan elements were briefly reviewed

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1.10	<p>Add Public Partners to Focus Groups to enhance concurrency:</p> <ul style="list-style-type: none"> - County Rep - Parks/Recreation Rep
1.11	<p>Add K-12 representatives to Focus Groups to enhance concurrency:</p> <ul style="list-style-type: none"> - BBC existing neighboring schools - Proposed BBC Charter School - MMC existing neighboring schools
1.12	<p>Architectural Design Guidelines:</p> <ul style="list-style-type: none"> - Very important Element for the Committee members - There is concurrence on the equal importance of Urban/Landscape Guidelines - Direction to focus on components that create commonality and continuity - Focus on elements to “design space” vs. style/materials - Guidelines that yield a more Cohesive campus are desired - Focus on Implementation of Projects within Master Plan Framework
1.13	<p>New “Parietal Role” of FIU: Master Plan must address housing demand with strategies and policies.</p>
1.14	<p>Focus/Interest in Campus Landmarks: Relating to “Pantherization” and Way-finding elements in campus experiences</p>
1.15	<p>Consider Role of Leased Properties: In the assessment of space pressures at MMC and BBC.</p> <ul style="list-style-type: none"> - Include narrative of role that lease and incremental properties provides FIU - Focus on preventing proliferation of uncoordinated locations-what is strategic plan-define physical vision - Include narrative on evolving centers at Pines / Downtown / Blue Lagoon / Miami Beach / Wolfsonian / Jewish Museum - Include narrative of strategic international locations; China/Panama/Europe
1.16	<p>Updates since 2010: Bob Griffith gave an overview of the major facility and infrastructure improvements to FIU since last update.</p>
1.17	<p>Major issues in Evaluation & Appraisal Report (EAR):</p> <p>FIU’s Metropolitan Center completed the EAR in 2012 of the current Master Plan. The major issues to be addressed in this update include:</p> <ul style="list-style-type: none"> - Overcrowding at Modesto Maidique Campus - Accountability Measures to Exceptions to the Campus Master Plan - Parking Availability / Accessibility & Transportation Options - Traffic Congestion / Roadway Capacity - Student Housing Demand

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	<ul style="list-style-type: none"> - Recreation & Open Space Preservation - Land Use Constraints - Future of Biscayne Bay Campus & Engineering Center - Campus Identity: Architecture and Landscaping - Improved Relations with Host Communities
<p>1.18</p>	<p>FOCUS GROUPS were formed by grouping similar master plan elements as follows:</p> <p>Focus Group #1 Academic mission, academic program & academic and research facilities</p> <p>Focus Group #2 Open Space, Recreation, Land Use, Conservation and Coastal Management</p> <p>Focus Group #3 Urban, Architectural & Landscape Design Guidelines</p> <p>Focus Group #4 Housing, Support facilities & Student Life</p> <p>Focus Group #5 Infrastructure, Utilities, Maintenance</p> <p>Focus Group #6 Transportation, Parking, Transit, Bicycle & Pedestrian</p> <p>Focus Group #7 Inter-governmental Coordination, Advancement, Alumni Affairs</p> <p>Focus Group #8 Implementation Planning</p>
<p>1.19</p>	<p>Focus Groups: Need to include discussion with benchmarks/peers/standards from other institutions</p>
<p>1.20</p>	<p>Project Website: At the end of the meeting Bob Griffith showed the Steering Committee how to navigate the Facilities Management Webpage including the locations of the previous Master Plan Updates, the EAR, the Draft Master Plans, the Construction Projects Master List and the 2010 Educational Plant Survey.</p> <p>http://facilities.fiu.edu/planning/masterplans_2010-2020.htm</p>
<p>1.21</p>	<p>Next Steps: Focus Group Meetings are now being scheduled for Aug 27-30, 2012</p>

End of Work Session #1 Steering Committee Meeting Minutes

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.