

**Third Party Design, Construction and Operations on FIU Campuses**

**EMERGENCY MANAGEMENT**

<http://dem.fiu.edu/>

**Contact Person:**

**Amy Aiken**

**Director**

**Amy.Aiken@fiu.edu**

**(305) 348-6975**

**PG5-210**

**A. List of Applicable Requirements:**

Allow FIU to install redundant methods of emergency notification devices or systems that may include, but may not be limited to, voice over IP telephones, outdoor speakers, e-mail, digital display boards.

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**B. List of Applicable Regulations, Policies, Procedures:**

FIU's Human Resources Department is finalizing the Disaster Essential Personnel Policy. The primary element to that policy that would concern a third party operator would be the identification and proper credentialing of essential employees who may need to get back to the facility following a disaster.

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**C. Standard Protocol/Process:**

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**D. List Applicable Exclusive Contracts (if any):**

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E. Other Information:

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<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> <li>- consider fire prevention requirements</li> <li>- ensuring operability of radios, phones, etc.</li> <li>- inputting cameras if necessary, etc.</li> <li>- providing identification badges for contractors, etc.</li> <li>- private party contact for oversight of design, construction, etc.</li> <li>- Solid Waste disposal requirements if any.</li> <li>- private party participation in FIU recycling program</li> </ul>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> <li>- evaluate FIU infrastructure and mechanism for IT connection</li> <li>- evaluate implications of private party IT and any security issues that may arise with re: FIU IT.</li> </ul>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> </ul>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> <li>- private party EMS contact if available</li> <li>- list of essential personnel for emergencies (e.g. hurricanes, fire, etc.)</li> <li>- Need incorporate rules, etc. re: post emergencies (e.g. authority to return to campus, etc.)</li> <li>- ample written notification of events planned on campus</li> </ul>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> <li>- List statute re: jurisdiction of Univ. Police</li> <li>- Review implication of Clery Act and Title IX.</li> <li>- ample written notification of events planned on campus</li> </ul>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> <li>- ample written notification of events planned on campus</li> <li>- list summary of various types of insurance that may be required for different activities (design, constructions, events, etc.)</li> </ul>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> <li>- ample written notification of events planned on campus</li> <li>- Minimum signage standard required</li> <li>- evaluate whether and when private parties activities, events, etc. should be included in the FIU calendar system and/or FIU publications</li> <li>- summary of when and where each parties name and/or logo may be used by the other party</li> </ul>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> <li>- ample written notification of events planned on campus</li> <li>- to update parking regulations to cover decals for private party employees if and when necessary</li> </ul> <p>With re: <u>sustainability</u> need to consider implication and minimum requirements re: LEED standards</p>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> <li>- Consider how and when to incorporate and restrict if necessary private parties employees in the FIU One Card</li> <li>- list of optional services and pricing that may available to private party employees</li> </ul>	<p>5/6/2013 Meeting Follow up items</p> <p>*Needs to complete information form and email to B. Perez <a href="mailto:brian.perez@fiu.edu">brian.perez@fiu.edu</a> once completed with copy to Fleta Stamen.</p> <p><b>*Need:</b></p> <ul style="list-style-type: none"> <li>- list of any exclusive contracts applicable to private party activities</li> </ul>
<p>FACILITIES</p>	<p>DIVISION OF INFORMATION TECHNOLOGY</p>	<p>ENVIRONMENTAL HEALTH AND SAFETY</p>	<p>EMERGENCY MANAGEMENT</p>	<p>UNIVERSITY POLICE DEPARTMENT</p>	<p>RISK MANAGEMENT/ INSURANCE</p>	<p>SIGNAGE MARKETING</p>	<p>PARKING TRANSPORTATION &amp; SUSTAINABILITY</p>	<p>BUSINESS SERVICES</p>	<p>STUDENT AFFAIRS</p>