University Community (faculty, staff and students)

SUBJECT
Physical Facilities and Campus Grounds

EFFECTIVE DATE
Immediately

POLICY NUMBER

RESPONSIBLE UNIVERSITY DIVISION/DEPARTMENT
Administration Division
Facilities Management- University Park
Administration- Biscayne Bay Campus
Facilities Planning- University Wide
Facilities Construction- University Wide

RESPONSIBLE UNIVERSITY OFFICER
Marcos Perez, Vice President
Victor Citarella, Assistant Vice President
Nicholas DiCiacco, Executive Director
Robert Griffith, Director
Jose Rodriguez, Director

POLICY STATEMENT
Florida International University shall ensure that any and all activity directly or indirectly affecting, designating or pertaining to the physical facilities and campus grounds shall follow and be governed by procedures established by the Administration Division and the responsible Facilities Department(s) therein.

REASON FOR POLICY
The Administration Division and Facilities departments have been assigned the fiduciary responsibility for developing, maintaining and documenting the campus grounds and physical facilities inventory on behalf of the Florida International University Board of Trustees.

CONTACTS

Administrative Office’s Address
Administration
Florida International University
11555 S.W. 17 Street
CSC 168
Miami, FL 33199

Telephone Number
Administration Division (305) 348-7235
Facilities Management, UP (305) 348-4000
Administration, BBC (305) 919-5510
Facilities Planning, UW (305) 348-4070
Facilities Construction, UW (305) 348-4070

Fax Number
(305) 348-7235
(305) 348-4010
(305) 919-5245
(305) 348-4010
(305) 348-4010
DEFINITION

**University rule:** A statement of general applicability of a State of Florida university that implements the university’s delegated powers and duties. University rules are issued pursuant to the requirements set forth in the Administrative Procedure Act, Chapter 120, Florida Statutes. The rules of the State of Florida Department of Education are set forth in Title 6, Florida Administrative Code, and the rules of Florida International University in Title 6, Section 6C8, Florida Administrative Code.

**University policy:** A course of action or guiding principle that the University considers to be prudent and advantageous in comporting with applicable federal, state and local laws and regulations and University rules.

**University procedure:** A means to carry out and make operational the requirements and conditions set forth in the University policy.

HISTORY

This policy supercedes and replaces sections 10 and 11 of the University Policies and Procedures Manual entitled “University Policies.”