PROJECT FACT SHEET
PARKING GARAGE FIVE (BT-865)/RETAIL/PUBLIC SAFETY (BT-875)
Florida International University, University Park

PROJECT DESCRIPTION
The project consists of the design and construction of a multilevel open garage for approximately 1,441 cars and related site, utility, roadwork and 150 gross square feet of parking garage support space. To be included in the garage will be 25,000 gross square feet of retail space (shell only) and 9,065 gross square feet of office space for the FIU public Safety Department. Consideration of a future phase of approximately 6,300 gross square feet for Public Safety future expansion will be planned as a part of the project.

SELECTION CRITERIA
Firms will be evaluated in the following areas: current workload, location, volume of state work, and experience and ability. Experience and ability will be based on the following criteria:

1. Demonstrated experience in the design of mixed use retail, office and parking facilities.
2. Demonstrated ability to deliver projects on time and within budget.
3. Public agency experience, State University System preferred.
4. Sensitivity to campus context and unique site features.

SELECTION SCHEDULE
The anticipated schedule for selection, award, and negotiation is as follows:
- Call for proposals in Florida Administrative Weekly: July 20, 2007
- PQS Applications Due: (2:00 p.m. in CSC 236) August 17, 2007
- Shortlist Meeting: September 6, 2007
- Final Presentations and Interviews: September 27, 2007

GENERAL INFORMATION
1. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract.

2. In order to minimize the possibility of unethical pressures or influences on the recommendations of the Selection Committee, direct contact with the committee members is not permitted. The committee members are: Bill Foster, Greg Burdine-Coakley, Alberto Delgado, Norberto Fernandez and William Power. The goal of this committee is to assess the Applicants on an equitable basis. The committee members (may be subject to change without notice) shall serve throughout the screening process for a project until selection is completed.

3. The Selection Committee will make a recommendation to the President of Florida International University. All finalists will be notified in writing of the President’s action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.

4. All team members of the selected firm should clearly address each of the selection criteria as appropriate within the submittal package.

5. The results of this screening process will be posted at Facilities Planning and Construction during regular business hours on the date listed in the Project Milestones or by login to http://facilities.fiu.edu/. Any notification of intent to protest must be made within seventy-two (72) hours of posting.

6. All applicants will be notified of the results of the short listing in writing. Finalists will be informed of the interview date and time and will be provided with a copy of FIU State University System’s Agreement between Owner and Architect/Engineer, additional project information, and the topics to be covered in the oral interview. The Committee shall be free to ask a Finalist any question it deems relevant to its decision in
ranking the Finalists. In making its decision, the Committee shall take into consideration, in addition to the information requested above, the following factors:

1. **Understanding of the Project Requirements** – Finalists will be evaluated on the thoroughness demonstrated in understanding the nature and requirements of the project.

2. **Approach and Method** – Finalists shall explain their approach, management and design methods they will employ to plan design and administer during construction the project, inclusive of procedures to assure timely performance of the work.

3. **Unique Qualifications** – Finalist shall specify why it is uniquely qualified to undertake the project.

7. Applicants shall not include specialty consultants in their team. Failure to comply with this requirement shall be grounds for disqualification. If the applicant feels that its team will require the services of a specialty consultant, it should indicate for which disciplines it will require specialty consultant(s) according to the instructions on page 2 of 11 in the PQS form.

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