CM PROJECT FACT SHEET
US Century Bank Arena Expansion
BT- 837
Florida International University, University Park

March 12, 2010
Revised 3/22/10

PROJECT DESCRIPTION

The US Century Bank Arena is the largest indoor gathering place on the campus of Florida International University. This building serves the campus and community for various functions and events throughout the year.

The US Century Bank Arena Expansion will provide a welcoming central entry area to manage large quantities of visitors effectively. Components of the project will include a formal lobby/pre-function area that accommodates visitors and waiting lines; public restrooms and concessions; an external covered guest area adjacent to the entrance doors; adequate ticketing facilities; and advanced multi-media to make public announcements.

Construction cost is estimated to be approximately $3,000,000.

SELECTION CRITERIA

All information submitted is subject to the Laws of Perjury as set forth in Chapter 837.06, F.S.

Construction Management firms may be evaluated in the following areas:

1. **Bonding capability** – submit exhibits in the form of letter(s) of reference from bank(s) and a letter from a bonding agent confirming financial ability and bonding capacity of the Applicant. The surety company must also provide a copy of their current license. The firm shall be required to hold a 100% Performance and Payment Bond on the basis of the Guaranteed Maximum Price furnished pursuant to Section 255.05 F.S.

2. **Years in Business** as a Construction Management firm.

3. Record keeping /administration ability.

4. **Critical path scheduling** expertise.

5. **Cost estimating; cost control** capability.

6. Ability to assist the team to develop solutions to complex design issues.

7. **Qualification of the firm’s personnel**, staff, and any consultants. An Applicant shall be properly registered to practice in the State of Florida as a General Contractor at the time of application with the appropriate state board governing the services offered. The Committee may verify the current status with the appropriate state board. Provide copies of current State of Florida Department of Professional Regulation Construction Industry Licensing Board certificate of Corporate Authorization showing (1) License No., (2) Certificate of Authorization date and (3) designation of professional(s) qualifying the corporation to practice as a General Contractor.

8. **Quality control capability** – Describe quality management procedures that achieve satisfactory performance as well as address non-performance by subcontractors. Describe typical problems encountered with projects of this nature and the firm’s management response to these challenges.

9. **Location**, with the goal of local market knowledge and efficient project communication and coordination with the home office.

10. **Past performance and experience** in other State of Florida locations and local markets.

11. **Volume of work on project previously awarded** by the University for the past five years with the objective of effecting an equitable distribution of contracts among qualified Applicant firms provided such distribution does not violate the principle of selection of the most highly qualified firm.
12. **Experience and ability.** Experience and ability scores will be based on the following criteria:

1. Documented success of the firm and individual members of the Construction Management team in similar sized contracts in the past five years with emphasis on the ability to meet the Owner's time and budget requirements. The committee may take into consideration personal knowledge of the applicant's past performance with the University.

2. Demonstrated management ability of principal firm to coordinate and maintain successful working relationships with technical consultants of the design team.

3. Experience of members of the Construction Management team in working with large indoor multi-function gathering places including sports arenas or any comparable experience.

In order to facilitate review by the Committee, Applicants are requested to respond and index their submittals with the same paragraph designations as noted on the CMQS form.

The Selection Committee shall review qualifying information submitted and score applicants in terms of points on a numerical scale. Committee votes will be computed as the sum of ranked scores. Selection is based on combined rank scoring of the highest ranked applicants for interview.

**SELECTION SCHEDULE**

The anticipated schedule (which may be subject to change) for selection, award, and negotiation is as follows:

- **Call for proposals** in Florida Administrative Weekly: **Friday, March 12, 2010**
- **PQS Applications Due:** **Friday, April 16, 2010**

Submit Seven (7) bound copies of the required proposal data and one CD copy in Adobe Acrobat PDF format of the requested qualifications to: Selection Committee, Florida International University, Real Estate Development and Planning, Campus Support Complex, Room #142, Modesto A. Maidique Campus, Miami, Florida 33199. **Submittals must be received between 8:30 A.M. and 12:30 P.M. or 1:30 P.M and 4:00 P.M. local time Friday, April 16, 2010. Submittals will not be accepted before or after the times and date stated above.**

Facsimile (FAX) submittals are not acceptable and will not be considered.

- **Shortlist Meeting:** **Monday, April 26, 2010**
- **Final Presentations and Interviews:** **Friday, May 21, 2010**

Location: Campus Support Complex, Room #1123, Modesto A. Maidique Campus, Miami, Florida 33199

**GENERAL INFORMATION**

1. Applicant firms which do not comply with the University's Procedures or deadlines established will not be considered. All application information received will be retained by the Selection Committee. Responses received after the stipulated date and time will not be accepted and will be returned unopened to the Applicant. Applications that do not comply with the instructions set forth and/or do not include the Qualifying Information required, will be considered incomplete and will not be evaluated.

2. Any change in the schedule or other additional information will be posted on the FIU web-site http://facilities.fiu.edu/projects/BT-837.htm. The web site contains the Contract Form Required by FIU. FIU reserves the right to modify the contract form at the time of contract negotiations. Any question or explanation desired by an applicant regarding project or any part of the process must be requested in writing to griffith@fiu.edu or via fax 305-348-0579. Responses to questions and requests for information will be posted on the facilities web site. An effort will be made to respond to all applicant questions; however, the University is not obligated to and may choose not to answer every question. The last day questions or inquiries will be considered for this project is **Wednesday, April 14, 2010 at 12:00 PM**.
3. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract. The University reserves the right to suspend or discontinue the selection process at any time and to return or reject any or all submissions of qualifications without obligation to the respondent. The award of this contract is subject to availability of funds. If additional funding is realized, the University has the option to incorporate additional scope/funding under this contract. Project development is contingent upon availability of funds.

4. In order to minimize the possibility of unethical pressures or influences on the recommendations of the Selection Committee, direct contact with the committee members is not permitted. The committee members are:

   - **James R. Wassenaar**, Executive Director, Student Affairs Operations and Auxiliary Services
   - **Julie Berg**, Senior Associate Athletic Director
   - **John Cal**, Associate Vice President, Facilities Management
   - **Alberto Delgado**, Senior Project Manager, Facilities Management
   - **Danny Townsend**, Associate Director, Facilities Management

   The goal of this committee is to assess the Applicants on an equitable basis. The committee members (who may be subject to change without notice) shall serve throughout the screening process for a project until selection is completed.

5. All applicants will be notified of the results of the shortlist in writing. Finalists will be informed of the interview date and time and will be provided with a copy of the State University System’s Construction Management agreement, the FIU Building Standards, and additional project information, if available.