PROJECT FACT SHEET – GENERAL INFORMATION
CONSULTING SERVICES, FOOTBALL STADIUM EXPANSION, BT-842
FLORIDA INTERNATIONAL UNIVERSITY

PROJECT DESCRIPTION
The project is for expansion of the existing football stadium located at University Park, Miami, Florida. The scope of the project will include, but is not limited to, the demolition of the existing 7500 seat stadium and expansion of the existing to a new stadium of approximately 23,500 seats with the ability to expand to 45,000 including men’s and women’s bathroom facilities, concessions, private luxury suites, press box and media areas, expansion of the existing field house, and the addition of offices for the head football coach and his staff. Other items include field lighting, landscaping, scoreboard, sound system, expansion of existing utility systems necessary to accommodate new components, demolition of existing running track, adjacent roadway and entry modifications to accommodate the overall expansion, and other miscellaneous support elements.

Note: This is a fast track project that must be completed by Fall 2008. The firm selected must have the resources to assure that the work is expedited. The project is currently under construction and the owner’s representative must be prepared to immediately mobilize and provide services.

SELECTION CRITERIA
Firms will be evaluated in the following areas: current workload, location, past performance, volume of state work, design ability, and experience and ability. Experience and ability scores will be based on the following criteria:

1. Principal and/or Project Managers experience with stadia design and construction.
2. Principal and/or Project Managers experience with design build projects as an owner’s representative.
3. Principal and/or Project Managers experience with public agencies.
4. Principal and/or Project Managers experience with contract administration and construction observation.

SELECTION SCHEDULE
The anticipated schedule for selection, award, and negotiation is as follows:

Call for proposal in Florida Administrative Weekly                                  June 22, 2007
PQS Application Due:                              (2:00 pm in CSC 236)             July 20, 2007
Shortlist Meeting:                                      August 3, 2007
Final Presentations and Interviews:               August 24, 2007

GENERAL INFORMATION
1. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract.
2. In order to minimize the possibility of unethical pressures or influences on the recommendations of the Selection Committee, direct contact with the committee members is not permitted. The committee members are: Alex Zyne, Julie Berg, Robert McDaniel, Danny Paan and Chuck Gilpin. The goal of this committee is to assess the Applicants on an equitable basis. The committee members (may be subject to change without notice) shall serve throughout the screening process for a project until selection is completed.
3. The Selection Committee will make a recommendation to the President of Florida International University. All finalists will be notified in writing of the President’s action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.
4. All team members of the selected firm should clearly address each of the selection criteria as appropriate within the submittal package.
5. The results of this screening process will be posted at Facilities Planning and Construction during regular business hours on the date listed in the Project Milestones or by login to http://facilities.fiu.edu/ Any notification of intent to protest must be made within seventy-two (72) hours of posting.
6. All applicants will be notified of the results of the short listing in writing. Finalists will be informed of the interview date and time and will be provided with a copy of FIU State University System’s Agreement between Owner and Architect/Engineer, additional project information, and the topics to be covered in the oral interview. The Committee shall be free to ask a Finalist any question it deems relevant to its decision in ranking the Finalists. In making its decision, the Committee shall take into consideration, in addition to the information requested above, the following factors:
1. **Understanding of the Project Requirements** – Finalists will be evaluated on the thoroughness demonstrated in understanding the nature and requirements of the project.

2. **Approach and Method** – Finalists shall explain their approach and management methods they will employ to administer during the project, inclusive of procedures to assure expedition of the work.

3. **Unique Qualifications** – Finalist shall specify why it is uniquely qualified to undertake the project.

7. Applicants shall not include specialty consultants in their team. Failure to comply with this requirement shall be grounds for disqualification. If the applicant feels that its team will require the services of a specialty consultant, it should indicate for which disciplines it will require specialty consultant(s) according to the instructions on page 2 of 11 in the PQS form.