

PROJECT FACT SHEET
BT-923 Public Safety and Emergency Management Facilities
Expansion

Modesto Maidique Campus, Miami, Florida

PROJECT DESCRIPTION

The proposed expansion will infill existing parking space on the second floor of PG-5 just east of the existing space utilized by Public Safety and Emergency Management to provide a large emergency operations center, food storage and service operations, equipment storage, offices, conference rooms, and meeting breakout rooms.

Additionally, adjacent existing space will be reconfigured to provide for a locker room, showers, sleeping space, laundry service space, and offices that are needed during emergency events when occupied on a continuous basis, not only by Public Safety and Emergency Management personnel but also FIU essential personnel from Facilities, Information Technology, External Relations, FIU Health, Environmental Health & Safety, Parking and Transportation, Finance and Administration, and Business Services when activated.

Utilizing appropriated Public Education Capital Outlay (PECO) funding, FIU was able to incorporate Public Safety and Emergency Management Operations into the construction of Parking Garage 5. Funding at the time was insufficient to fully accommodate the space needs for these essential operations dedicated to the safety and security of FIU students, faculty, staff and visitors, and the need for space is even greater today with the expanded importance of public safety and emergency management in today's environment and the additional investments in officers and safety personnel made by FIU since 2010. FIU's Police Department must be prepared to respond to spontaneous critical incidents such as bomb threats and active shooters as well as drawn out critical incidents such as hurricanes and special events. These incidents require appropriate space for planning and operations as well as for storage of the highly sensitive specialized equipment necessary to carry out these assignments. The sensitive nature of the required planning and equipment necessitates a secured facility to address this. Additionally, as reported in the Public Safety Officers Implementation Plan that was approved by the FIU Board of Trustees in September 7, 2017, FIU has increased police staffing from 47 in 2009-10 to 63 in 2017-18 and the goal is to add two additional officers per year over the next few years. The inadequacy of the current space became very evident during Hurricane Irma where we found it very difficult to efficiently deal with all of the issues impacting FIU students, faculty and staff while also addressing the sheltering and safety needs of the general population and special needs evacuees from Monroe County as well as the personnel from the Miami-Dade County Health Department, United States Public Health Services, and first responders from many counties and municipalities.

The University is committed to producing buildings that comply with sustainable energy conservation strategies and standards (minimum LEED Silver Certification).

Applicants are hereby notified that that in the event the University is unable to secure full funding for the residential complex, the University intends to proceed only with design and construction of fully funded project components, if any.

SELECTION CRITERIA

All information submitted is subject to the Laws of Perjury as set forth in Chapter 837.06, F.S. The following minimum qualifying information is required by an Applicant to be eligible for consideration:

1. Letter of Intent and Summary Introduction narrative highlighting qualifications/legal nature of organization including proposed organization chart.

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2. Completed "Florida International University Professional Qualifications Supplement (FIUPQS)." The latest version of the official FIUPQS forms (FIUPQS_08_2015) must be downloaded from the FIU web site at <http://facilities.fiu.edu/projects/BT-923.htm>. Applications on any other form will not be considered.
3. Copies of the applicant's current Professional Registration Certificates from the appropriate governing board for the Applicant firm, its consulting engineers and all key professional personnel to be used on the project. If the applicant is a corporation, it must be properly chartered by the Florida Department of State to operate in Florida.
4. Location Proximity (highway distance) of Applicant's nearest established, fully staffed office to the Modesto A. Maidique Campus.

Firms will be evaluated in the following areas:

Recent and Current Workload – Evaluation of current phases of work in progress/manpower allocation in response to current workload.

Adequacy of Personnel – Applicant's experience and availability to perform the required services in light of its current workload.

Experience and Performance Record – Performance with respect to projects comparable in type, size and complexity for the most recent five-year period. Experience evaluation shall be on the basis of the firm's principals and project manager's experience with institutional or other public agencies. The committee may take into consideration personal knowledge of the applicant's past performance evaluations with the University.

Services Provided by Applicant and Proposed Consultants – Unique qualifications with respect to the project, including specialized equipment, awards or recognition received, special approaches, management tools or concepts developed.

Volume of FIU Work Previously Awarded – Volume of work on project(s) previously awarded by the University for the past five years with the objective of effecting an equitable distribution of contracts among qualified Applicant firms, provided such distribution does not violate the principle of selection of the most highly qualified firm.

The Selection Committee shall review qualifying information submitted and score applicants in terms of points on a numerical scale assigned to criteria identified in the FIUPQS form and instructions. Total points for each firm shall be converted to a ranked order by each selection committee member. Selection for interview is based on total combined numerical rank points from each committee member for all applicants. Sample score sheets and instructions to the selection committee are included in the FIUPQS forms for reference.

SELECTION SCHEDULE

The anticipated schedule for selection, award, and negotiation is as follows:

- **Call for proposals** in Florida Administrative Register: [Tuesday, April 10, 2018](#)
- **PQS Applications Due:** [Wednesday, May 10, 2018](#)

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Submit eight (8) bound copies of the required proposal data and one electronic copy in Adobe Acrobat PDF format of the requested qualifications to: Selection Committee, Florida International University, Facilities Planning, Campus Support Complex, Room #142, Modesto A. Maidique Campus, Miami, Florida 33199. Submittals must be received between 8:30 A.M. and 12:30 P.M. **OR** 1:30 P.M and 4:00 P.M. local time, Thursday, May 10, 2018. *Submittals will not be accepted before or after the times and date stated above.* Facsimile (FAX) submittals are not acceptable and will not be considered.

- **Shortlist Meeting:** Wednesday, May 23, 2018
- **Final Presentations and Interviews:** TBA

GENERAL INFORMATION

1. Any change in the schedule or other additional information will be posted on the FIU web site <http://facilities.fiu.edu/projects/BT-892.htm>. Applicants should check the web site daily. Any question or explanation desired by an applicant regarding project or any part of the process must be requested in writing to griffith@fiu.edu (cc: angpaz@fiu.edu). Responses to questions and requests for information will be posted on the facilities web site. An effort will be made to respond to all applicant questions; however, the University is not obligated to and may choose not to answer every question. Please make sure you thoroughly read all instructions included with the FIUPQS form before making an inquiry.
2. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract. The University reserves the right to suspend or discontinue the selection process at any time and to reject any or all submissions of Architect/Engineer qualifications without obligation to the respondent. The award of this contract is subject to availability of funds. If additional funding is realized, the University has the option to incorporate additional scope/ funding under this contract. Project development including professional services is contingent upon availability of funds.

FIU HAS CREATED STANDARD CONTRACT FORMS AND STANDARD INSURANCE REQUIREMENTS APPLICABLE TO A/E'S FOR A/E SERVICES TO PROVIDE FOR AN EFFICIENT AND EFFECTIVE PROCESS. THESE FORMS ARE AVAILABLE FOR REVIEW AND CAN BE FOUND AT <http://facilities.fiu.edu/formsandstandards.htm>. ALL APPLICANTS SHOULD REVIEW THE APPLICABLE FIU CONTRACT FORM AND STANDARD INSURANCE REQUIREMENTS CAREFULLY PRIOR TO MAKING A DECISION AS TO WHETHER OR NOT TO RESPOND TO THIS ADVERTISEMENT.

3. In order to minimize the possibility of unethical pressures or influences on the recommendations of the Selection Committee, direct contact with the committee members throughout the selection process is not permitted. The committee members are:
 1. **Patty Ruiz**, Construction Project Mgr II
 2. **Danny Paan**, Director Physical Plant
 3. **Patrick Meagher**, Director Construction Mgmt
 4. **Ruben Almaguer**, Assoc VP Disaster Mgmt and Emergency Operations
 5. **Robert Grillo**, Vice President & CIO Information Resource Management
 6. **Alphonse Ianniello**, Assistant Chief FIU police

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The goal of this committee is to assess the Applicants on an equitable basis. Committee members shall serve throughout the screening process for a project until selection is completed. (Committee members may be substituted by the University prior to the short list meeting without further notice).

The Selection Committee will make a recommendation to the President of Florida International University. **All finalists will be notified in writing of the President's action.** Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.

4. All team members of the selected firm should clearly address each of the selection criteria as appropriate within the submittal package.
5. The results of this screening process will be posted on the FIU Facilities web site at <http://facilities.fiu.edu/projects/BT-923.htm>. Pursuant to Florida Board of Governors Regulation 14.023, any qualified applicant who is adversely affected by the University's decision may file a written notice of protest within 72 hours after receipt of this notice. Failure to file a notice of protest within the time prescribed in Florida Board of Governors Regulation 14.023 shall constitute a waiver of the right to protest proceedings.
6. Finalists will be notified and informed of the interview date and time via email and will be provided with additional project information, and the topics to be covered in the oral interview. The Building Program has been posted and is available on the same web page as the Legal Advertisement and this Project Fact Sheet. The Committee shall be free to ask a Finalist any question it deems relevant to its decision in ranking the Finalists. As outlined in the **Florida International University Professional Qualifications Supplement (FIUPQS)**, in making its decision the Committee shall take into consideration, in addition to the information requested above, the following factors:
 1. **Understanding of the Project Requirements** – The Applicants are evaluated on their understanding of the requirements and needs of the project as demonstrated by their project teams, including consultants. The Applicants shall be rated on the completeness of their understanding of the factors which are unique to the project, including the thoroughness demonstrated in analyzing and investigating the scope of the project and in preparing for the interview.
 2. **Approach and Method** – Finalists shall explain their approach, management and design methods they will employ to plan, design, and administer during construction of the project, inclusive of procedures to assure timely performance of the work.
 3. **Ability to Provide Service** – The Committee will evaluate the Applicants' ability to meet the Owner's required timetable and to provide for any special or unique requirements of the project, including a projected time line of activities through project completion. The Applicants should be asked to discuss their ability to fulfill each project requirement and to describe all other projects on which team members are currently involved. Results of reference checks are considered in this category. It is the responsibility of the applicant to verify contact information for all references listed on the FIUPQS is up to date at the time of the application. The preferred method of communication with the references is via email.

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7. Applicants shall not include specialty consultants in their team. Failure to comply with this requirement shall be grounds for disqualification. If the applicant feels that its team will require the services of a specialty consultant, it should indicate for which disciplines it will require specialty consultant(s) according to the instructions in the **FIUPQS** form.

Posted on 4/10/2018