Notice of schedule change as follows:

Final Presentations and Interviews: May 2, 2007 from 1:00 pm to 6:00 pm

PROJECT FACT SHEET
Academic Health Sciences Center Master Planning Initiative
Florida International University, University Park

PROJECT DESCRIPTION

The Academic Health Sciences Campus Master Plan, Florida International University, Miami, Florida. Florida International University has received approval for a new Health Sciences initiative which will be located in Miami-Dade County. Based on this approval, the University is undertaking the mission of planning its Academic Health Center at the University Park Campus site.

The University is currently undertaking an update to its university wide campus master plan which includes incorporating the academic mission, academic program, urban design, future land use, academic facilities, support facilities, housing, recreation and open space, general infrastructure, utilities, transportation, intergovernmental coordination, conservation, capital improvements, architectural design guidelines, landscape design guidelines and facilities maintenance.

The University is currently seeking a planning consultant to assist the University in the planning and integration methodologies of incorporating the development of a Medical Sciences Complex that will include a number of interrelated facilities within the boundaries of the University Park campus.

Program planning Program assessment will focus on research and clinical laboratory, expansion and modernization needs. The institution’s strategic planning initiatives, which address big-picture institutional goals and financial issues, are a key source of information. The University has a team of experienced individuals that have recognized the importance and criticality of providing input on research directions and standards. The resulting program assessment document should identify the Health Sciences Center’s projected square footage, staff level, and types of research.

Team Makeup
The master planning team should be comprised of professionals from a range of disciplines with a range of experience:

- Architects and planners
- Civil and MEP engineers
- Medical School master planning experience
- Research and Clinical Laboratory experience
- Transportation and urban design experience.

Some architectural/engineering firms have all this expertise under one roof; some put together teams using expert sub-consultants. One approach is not inherently better than the other. What’s essential is a team with the most creative and knowledgeable people in each discipline. The University is seeking the best proposal that will identify this team and its makeup.

At various points in the process, this team will communicate with the institution’s executive planning committee and other committees, departments, or consultants. These may include representatives from the research committee, finance, facilities planning, real estate services, marketing, and external relations (public/community).
The “deliverable” the Site, facility, and program assessments will provide the major sources of “raw material” for the master plan. That is, they will provide a program summary that projects growth, along with the assessment and analysis of the site and existing facilities. The master plan will then synthesize these sources and present a strategy for renovation and new construction.

It is worth noting that a master plan is a fairly “broad brush” strategy. That is, it provides only a general assessment of space requirements within a given timeframe. It is not necessary to know, for example, exactly how many new faculty members will join the institution in a particular area; there will be time in the future for more detailed programming. However, the master plan must take into consideration ongoing changes in the field of medical education, patient care and research.

In addition, the plan should address:

- Creation of a physical environment that fosters connectivity and collaboration between the College of Medicine and among other disciplines and the community.
- Identify the best use of each site based on its unique aspects (density, location, access and natural features)

**Ensure mobility and access through:**

- Pedestrian-friendly connectors
- Strategically placed transit centers
- Accessible and safe patient and visitor parking
- Alternatives to vehicular traffic
- Create a safe and pleasing environment for faculty, staff, students, patients and visitors

**SELECTION CRITERIA**

All information submitted is subject to the Laws of Perjury as set forth in Chapter 837.06, F.S. The following minimum qualifying information is required by an Applicant to be eligible for consideration:

1. Letter of Intent and Summary Introduction narrative highlighting qualifications/legal nature of organization including proposed organization chart.
3. Copies of the applicant’s current Professional Registration Certificates from the appropriate governing board for the Applicant firm, its consulting engineers and all key professional personnel to be used on the project.
4. Location Proximity (highway distance) of Applicant’s nearest established fully staffed office to the University Park Campus.

Firms will be evaluated in the following areas:

**Recent and Current Workload** – Evaluation of current phases of work in progress/manpower allocation in response to current workload.

**Adequacy of Personnel** – Applicant’s experience and availability to perform the required services in light of its current workload.

**Experience and Performance Record** – Performance with respect to projects comparable in type, size and complexity for the most recent five-year period. Experience evaluation shall be on the basis of the firm’s principals and project managers experience with institutional or other public agencies. The committee may take into consideration personal knowledge of the applicant’s past performance evaluations with the University.

**Services Provided by Applicant and Proposed Consultants** – Unique qualifications with respect to the project, including specialized equipment, awards or recognition received, special approaches, management tools or
Volume of FIU Work Previously Awarded – Volume of work on project previously awarded by the University for the past five years with the objective of effecting an equitable distribution of contracts among qualified Applicant firms, provided such distribution does not violate the principle of selection of the most highly qualified firm.

The Selection Committee shall review qualifying information submitted and score applicants in terms of points on a numerical scale multiplied by respective weights assigned to each criteria element as set by the committee. Committee votes will be computed as the sum of weighted scores. Selection is based on numerical scoring of the highest ranked applicants for interview.

SELECTION SCHEDULE
The anticipated schedule for selection, award, and negotiation is as follows:

Call for proposals in Florida Administrative Weekly: February 16, 2007
PQS Applications Due: (2:00 p.m. in CSC 236) March 16, 2007
Shortlist Meeting: April 5, 2007
Final Presentations and Interviews: April 16, 2007
Negotiation: April 27, 2007
Notice-to-Proceed: May 25, 2007

GENERAL INFORMATION
1. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract.

2. In order to minimize the possibility of unethical pressures or influences on the recommendations of the Selection Committee, direct contact with the committee members is not permitted. The committee members are: Alex Zyne, John Rock, Juan Antonio Bueno, Nick DiCiacco and Jose Rodriguez. The goal of this committee is to assess the Applicants on an equitable basis. The committee members (may be subject to change without notice) shall serve throughout the screening process for a project until selection is completed.

3. The Selection Committee will make a recommendation to the President of Florida International University. All finalists will be notified in writing of the President's action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.

4. All team members of the selected firm should clearly address each of the selection criteria as appropriate within the submittal package.

5. The results of this screening process will be posted at Facilities Planning and Construction during regular business hours on the date listed in the Project Milestones or by login to http://facilities.fiu.edu/. Any notification of intent to protest must be made within seventy-two (72) hours of posting.

6. All applicants will be notified of the results of the short listing in writing. Finalists will be informed of the interview date and time and will be provided with a copy of FIU State University System's Agreement between Owner and Architect/Engineer, additional project information, and the topics to be covered in the oral interview. The Committee shall be free to ask a Finalist any question it deems relevant to its decision in ranking the Finalists. In making its decision, the Committee shall take into consideration, in addition to the information requested above, the following factors:

   1. **Understanding of the Project Requirements** – Finalists will be evaluated on the thoroughness demonstrated in understanding the nature and requirements of the project.
   2. **Approach and Method** – Finalists shall explain their approach, management and design methods they will employ to plan design and administer during construction the project, inclusive of procedures to assure timely performance of the work.
   3. **Unique Qualifications** – Finalist shall specify why it is uniquely qualified to undertake the project.

7. Applicants shall not include specialty consultants in their team. Failure to comply with this requirement.
shall be grounds for disqualification. If the applicant feels that its team will require the services of a specialty consultant, it should indicate for which disciplines it will require specialty consultant(s) according to the instructions on page 2 of 11 in the PQS form.