PROJECT FACT SHEET
BUILDING CODE PLANS REVIEW AND CONSTRUCTION INSPECTION
Florida International University, University Park

PROJECT DESCRIPTION
This Continuing Services Contract will support the University’s comprehensive program for compliance with the Florida Building Code (FBC), as required by Chapter 553, Florida Statutes, and the current edition of the FBC. These services will be required for the University’s construction program for new, remodeled, renovated and altered buildings. Specific services will include plans review for code compliance and inspection of construction activities per each discipline of the FBC.

SELECTION CRITERIA
Firms will be evaluated in the following areas: current workload, location, past performance, volume of state work, volume of university related work, experience and ability, staffing, staff qualifications, turn around time for plans review, and response time for inspections.

Experience and ability will be based on, but not limited to, the following criteria:
• Previous experience involving service contracts for universities, school districts, and other governmental agencies.
• Experience with continuing contracts in the private sector.
• Previous experience with building code permitting services, plans review, and inspection services to include building, electrical, mechanical, plumbing, and gas systems.
• Firm’s ability to provide quick response time to proposal requests, inspection requests, and deal with construction problems associated with projects.
• Qualifications, certifications, and experience of firm’s personnel as it pertains to these building code services.

NOTE: Design ability will not be considered for this selection.

SELECTION SCHEDULE
The anticipated schedule for selection, award, and negotiation is as follows:
Call for proposals in Florida Administrative Weekly: April 6, 2007
PQS Applications Due: (2:00 p.m. in CSC 236) May 4, 2007
Shortlist Meeting: May 17, 2007
Final Presentations and Interviews: June 1, 2007

GENERAL INFORMATION
1. All applicants will be notified of the results of the short-listing in writing. Finalists will be informed of the presentations and interviews date and time and will be provided with additional project information, if available.
2. In order to minimize the possibility of unethical pressures or influences on the recommendations of the Selection Committee, direct contact with the committee members is not permitted. The committee members are: Alberto Delgado, Thom Wolek, Francisco Quintana and Jose Calzadilla. The goal of this committee is to assess the Applicants on an equitable basis. The committee members (may be subject to change without notice) shall serve throughout the screening process for a project until selection is completed.
3. The Architect and each engineering consultant should clearly address each of the selection criteria as appropriate within the submittal package.
4. The Selection Committee will make a recommendation to the university president. All finalists will be notified in writing of the president’s action. Upon approval by the president, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.