

**PERKINS
 + WILL**

Meeting Minutes

By:	Perkins+Will - GK	Date:	9/9/2012
Meeting Date:	8/28/2012	Project Name:	BT-857 FIU-Campus Master Plan Update 2010-2020
Meeting Time:	1:00pm-3:00pm	Project No.:	810369.000
Meeting Location:	FIU CSC Rm 1123	Attendees:	<i>Focus Group Members:</i> <i>-Jeff Gonzales, Steering Committee Advocate</i> <i>-Henry Artigues (Research)</i> <i>-Andres Gil (Research)</i> <i>-Jaffus Hardrick (HR)</i> <i>-Leslie Northup (Honors College)</i> <i>-Steve Moll (BBC)</i> <i>-Fernando Valverde (COM)</i> <i>-Ken Furton (CAS)</i> <i>-Michele Ciccazzo (CPHSW)</i> <i>-Jose Rodriguez (AHC)</i> <i>-Philip Koenig (FIU Student - International Relations)</i> <i>-Bob Griffith, FIU</i> <i>-Stuart Grant, FIU</i> <i>-Sarah Mazorra, FIU</i> <i>-Ben Sporer, P+W</i> <i>-Larry Page, P+W</i> <i>-Gene Kluesner, P+W</i>
Next Meeting Date:	Focus Group Meetings on Oct 2 nd and 3 rd .		

The attached are meeting notes for **Work Session #1**

FOCUS GROUP 1 – Academic Mission, Academic Program, Academic and Research Facilities

Item No.	Description
1.1	Introduction and Campus Master Plan Process Overview: Focus group members were introduced and an overview of the Campus Master Plan Update process, project schedule,

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	and meetings were reviewed. Focus Group Meetings will be concurrent and immediately after the six planned Steering Committee Meetings.
1.2	<p>Project Schedule:</p> <ul style="list-style-type: none"> • Inventory & Analysis July-Oct 2012 • Preliminary Alternative Concepts Nov-Dec 2012 • Concept Plan Development Jan 2013 • Draft Comprehensive Master Plan Feb-July 2013 • Final Comprehensive Master Plan Aug-Dec 2013 • BOT Approval of Master Plan Dec 2013
1.3	<p>Update to Current Campus Master Plan: This plan will be an update of the current 2005-2015 Campus Master Plan (which was approved by the FIU-BOT in 2010) to 2010-2020 timeframe. Updates on new Building and Infrastructure projects since 2010 were reviewed and presented by Bob Griffith.</p>
1.4	<p>Evaluation and Appraisal Report (EAR): The major issues affecting FIU and recommended by the FIU Metropolitan Center to be addressed in the Campus Master Plan are:</p> <ul style="list-style-type: none"> • Overcrowding at Modesto Maidique Campus • Accountability Measures to Exceptions to the Campus Master Plan • Parking Availability / Accessibility & Transportation Options • Traffic Congestion / Roadway Capacity • Student Housing Demand • Recreation & Open Space Preservation • Land Use Constraints • Future of Biscayne Bay Campus & Engineering Center • Campus Identity: Architecture and Landscaping • Improved Relations with Host Communities
1.5	<p>Clinical Programs: In the current Campus Master Plan Structure it is in Academic Element, but it will require a separate meeting to address needs. An Ambulatory Care Center / Medical Office Building and other clinical spaces are planned in the AHC.</p>
1.6	<p>Review and Prioritize EAR issues affecting this Focus Group Elements 1, 2, and 5:</p> <p><u>Academic Mission/ Academic Programs</u></p> <ol style="list-style-type: none"> 1. Maintain methodology for FTEs, headcount projections, and impact services that factors the University's market share goals 2. <u>Develop a strategic plan for Biscayne Bay Campus, Engineering Center, and other satellite facilities which support increasing enrollment</u>

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	<p><i>The demand for space at MMC should be factored into programs that could be relocated to BBC and/or other satellite locations.</i></p> <ol style="list-style-type: none"> 3. Provide an updated list of planned or proposed academic programs for the ensuing Campus Master Plan 4. <u>Identify required funding For physical improvements in a manner that best fulfills the academic mission and meets academic programs and other needs</u> <p><u>Academic Research and Support Facilities</u></p> <ol style="list-style-type: none"> 1. <u>Develop planning strategies that incorporate current and projected student enrollment; that address lack of adequate study, office and academic space for faculty and students; Consider how to relieve overcrowding of facilities during peak hours</u> <p><i>Add <u>Staff</u> to Faculty and Student needs for academic and support spaces.</i></p> <ol style="list-style-type: none"> 2. Identify strategies to Increase efficiency of facility and support services to ensure maximum utilization; transportation and other support programs are underutilized by University community due to lack of advertisement 3. Refer to user surveys and specific purpose studies conducted by FIU Business Services and Student Services for further insight into future support facilities needs.
1.7	<p>Enrollment Growth: Strategic Plan is for 60,000 students by 2020. Online education will be factored into this growth.</p>
1.8	<p>MMC stadium area housing/parking and partnerships with county: A potential land swap with the county is being studied to accommodate two parking structures and student mixed use housing developments east of the stadium and adjacent to the park. The land where the current county bus depot would be exchanged for the parking structure land. The vision plan will look at development potential for the adjacent Youth Fair property to the south of MMC.</p>
1.9	<p>Strategic Vision for each Campus Required: Environmental or Sustainable Campus for BBC and Materials Engineering at EC. Similar to Arizona State University, who has unique campus identities at four locations. Faculty, students, programs, and facilities would then follow the vision. Methodology for decision making of what programs will be offered, the business model, and what locations. One vision offered by Jeff Gonzales is for all undergraduate students to be located on BBC to get the enrollment spread evenly on both locations. Another example is moving the College of Education to BBC.</p>
1.10	<p>Information required by planning team::</p> <ul style="list-style-type: none"> • Facilities Inventory

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	<ul style="list-style-type: none"> • Enrollment Matrix (NEED - to be filled out by FIU) • Class Schedule (NEED) • Academic Programs (NEED Confirmation)
1.11	<p>FIU Strategic Plan :</p> <ul style="list-style-type: none"> • Major themes: arts, environment, globalization, and health. • Increasing on line learning to 20% student enrollment. 16,000 students taking online classes this fall. • Academic needs that will grow in the future: Cyber Security, Computer Sciences, and Health Sciences.
1.12	<p>Factor each Colleges 5 and 10 year plan: for example COM has 120 students/year with 480 maximum. Research growth for COM will ultimately be accounting for 50% of total university research.</p>
1.13	<p>Land Use/Real Estate Studies required: Revenue generating facilities and partnerships with other entities should be investigated. One example is the proposed RCCL/FIU joint use training/housing facilities at BBC. Hotel and Faculty housing developments are also desired at BBC. Potential to engage real estate consultants in a study (JLL and CRESA). COM has determined that a 25,000sf floor plate, 8 story, 200,000sf facility with a land lease will yield \$5M at MMC. A Clinical/Hospital study could be done at BBC as well.</p>
1.14	<p>Space Utilization Studies: Office hoteling models, joint use spaces, and shared support/conference rooms have all been considered. Optimal Class Size (60-70 students)</p>
1.15	<p>Discuss university strengths, weaknesses, opportunities and threats & Best Practices: Homework assignment for each focus group member: provide 5 examples of strengths and 5 examples of weakness related to Academic Mission, Academic Program, Academic and Research Facilities at FIU. These can be in the form of images and/or narratives. Also, bring examples of best practices or models from other universities or communities.</p>
1.16	<p>Next Steps: Work Session #2-Focus Group Meetings are now being scheduled for Oct 2 and 3, 2012</p>

End of Work Session #1 FOCUS GROUP 1 – Academic Mission, Academic Program, Academic and Research Facilities

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator in writing of any errors or omissions.