

## NOTICE OF INFORMATION Bulletin 1

### DESIGN PROFESSIONAL FOR **BT-834 SCP Satellite Chiller Plant** Modesto A. Maidique Campus (MMC), Miami, Florida

September 17, 2010

**1.01 INQUIRY:** *Is it considered a conflict of interest for a team responding to an RFQ to include any part time and/or full time FIU faculty?*

**1.01 RESPONSE:** The faculty would need to sign a waiver with FIU Human Resources and could not participate in or influence any decisions related to the selection process. The faculty member should verify this with FIU Human Resources. For further guidance, please refer to §112.313 F.S.:  
(7) CONFLICTING EMPLOYMENT OR CONTRACTUAL RELATIONSHIP.—  
(a) No public officer or employee of an agency shall have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of, or is doing business with, an agency of which he or she is an officer or employee...

**1.02 INQUIRY:** *Please specify which A/E specialties (architect, structural, electrical, etc) would FIU like each Response to include qualifications for.*

**1.02 RESPONSE:** Refer to PQS instructions, Section 7. It is incumbent on an Applicant to submit a **complete** PROPOSED PROJECT TEAM depending on the nature of the Work for the project, listing by name ALL the key members of the proposed team to be assigned for both the Applicant and the Consultants. An incomplete Team at submission would be detrimental. The team proposed on the FIUPQS must be available to provide the services for the project. Once awarded the contract, the Applicant will not be permitted to alter its team without the Owner's approval.

**1.03 INQUIRY:** *Does FIU want each qualifications submittal to include ALL firms that will participate in the design of the project, or can the successful team/firm add sub-consultants as needed after award of the contract?*

**1.03 RESPONSE:** See 1.02 above. Only if additional conditions warrant would additional consultants be added after award.

**1.04 INQUIRY:** *Please clarify if certificates of insurance will also be required from sub-consultants. If so, would FIU consider lowering the minimum insurance limits required from the sub-consultants? \$5,000,000 per occurrence/claim, for both the General and Professional Liabilities far exceeds the limit usually required from A/E consultants - \$1,000,000 to \$2,000,000 for bigger projects.*

**1.04 RESPONSE:** FIU's **Standard Insurance Requirements** are listed on our web site. With a total building construction cost estimated to be approximately \$6,000,000, it is above the \$2,000,000 threshold, thus requiring the \$5,000,000 limit. The Architect/Engineer (or the prime consultant entering into direct contract with the University) shall require **all subcontractors, consultants,** and agents providing services on the Project to **carry any and all insurance coverage that adequately covers each consultant's exposure based on the type of services they are providing in connection with the Project.** By way of example, a Landscape Architect on the team would not be required to carry \$5.0M in coverage. For specific instructions refer to the web site at:  
[http://facilities.fiu.edu/Documents/Forms\\_Standards/AE\\_Contract\\_Template\\_FINAL\\_2010\\_0518.pdf](http://facilities.fiu.edu/Documents/Forms_Standards/AE_Contract_Template_FINAL_2010_0518.pdf)

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