

PROJECT FACT SHEET
CONSTRUCTION MANAGER SELECTION
BT-923, Public Safety and Emergency Management Facilities Expansion
Modesto A. Maidique Campus (MMC), Miami, Florida

PROJECT DESCRIPTION

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The proposed expansion will infill existing parking space on the second floor of PG-5 just east of the existing space utilized by Public Safety and Emergency Management to provide a large emergency operations center, food storage and service operations, equipment storage, offices, conference rooms, and meeting breakout rooms.

Additionally, adjacent existing space will be reconfigured to provide for a locker room, showers, sleeping space, laundry service space, and offices that are needed during emergency events when occupied on a continuous basis, not only by Public Safety and Emergency Management personnel but also FIU essential personnel from Facilities, Information Technology, External Relations, FIU Health, Environmental Health & Safety, Parking and Transportation, Finance and Administration, and Business Services when activated.

Utilizing appropriated Public Education Capital Outlay (PECO) funding, FIU was able to incorporate Public Safety and Emergency Management Operations into the construction of Parking Garage 5. Funding at the time was insufficient to fully accommodate the space needs for these essential operations dedicated to the safety and security of FIU students, faculty, staff and visitors, and the need for space is even greater today with the expanded importance of public safety and emergency management in today's environment and the additional investments in officers and safety personnel made by FIU since 2010. FIU's Police Department must be prepared to respond to spontaneous critical incidents such as bomb threats and active shooters as well as drawn out critical incidents such as hurricanes and special events. These incidents require appropriate space for planning and operations as well as for storage of the highly sensitive specialized equipment necessary to carry out these assignments. The sensitive nature of the required planning and equipment necessitates a secured facility to address this. Additionally, as reported in the Public Safety Officers Implementation Plan that was approved by the FIU Board of Trustees in September 7, 2017, FIU has increased police staffing from 47 in 2009-10 to 63 in 2017-18 and the goal is to add two additional officers per year over the next few years. The inadequacy of the current space became very evident during Hurricane Irma where we found it very difficult to efficiently deal with all of the issues impacting FIU students, faculty and staff while also addressing the sheltering and safety needs of the general population and special needs evacuees from Monroe County as well as the personnel from the Miami-Dade County Health Department, United States Public Health Services, and first responders from many counties and municipalities.

The University is committed to producing buildings that comply with sustainable energy conservation strategies and standards (minimum LEED Silver Certification).

Applicants are hereby notified that that in the event the University is unable to secure full funding for the residential complex, the University intends to proceed only with design and construction of fully funded project components, if any.

SELECTION CRITERIA

All information submitted is subject to the Laws of Perjury as set forth in Chapter 837.06, F.S.

Construction Management firms may be evaluated in the following areas:

1. **Bonding capability** – submit exhibits in the form of letter(s) of reference from bank(s) and a letter from a bonding agent confirming financial ability and bonding capacity of the Applicant. The surety company must also provide a copy of their current license. The firm shall be required to hold a 100% Performance and Payment Bond on the basis of the Guaranteed Maximum Price furnished pursuant to Section 255.05 F.S.
2. **Years in Business** as a Construction Management firm.
3. **Record keeping** /administration ability.
4. **Critical path scheduling** expertise.

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5. **Cost estimating; cost control** capability.
6. **Ability** to assist the team to develop solutions to complex design issues.
7. **Qualification of the firm's personnel**, staff, and any consultants. An Applicant shall be properly registered to practice in the State of Florida as a General Contractor at the time of application with the appropriate state board governing the services offered. The Committee may verify the current status with the appropriate state board. Provide copies of current State of Florida Department of Professional Regulation Construction Industry Licensing Board certificate of Corporate Authorization showing (1) License No., (2) Certificate of Authorization date and (3) designation of professional(s) qualifying the corporation to practice as a General Contractor.
8. **Quality control capability** – Describe quality management procedures that achieve satisfactory performance as well as address non-performance by subcontractors. Describe typical problems encountered with projects of this nature and the firm's management response to these challenges.
9. **Location**, with the goal of local market knowledge and efficient project communication and coordination with the home office.
10. **Past performance and experience** in other State of Florida locations and local markets.
11. **Volume of work on project previously awarded** by the University for the past five years with the objective of effecting an equitable distribution of contracts among qualified Applicant firms provided such distribution does not violate the principle of selection of the most highly qualified firm.
12. **Experience and ability.** Experience and ability scores will be based on the following criteria:
 1. Documented success of the firm and individual members of the Construction Management team in similar sized contracts in the past five years with emphasis on the ability to meet the Owner's time and budget requirements. The committee may take into consideration personal knowledge of the applicant's past performance with the University.
 2. Demonstrated management ability of principal firm to coordinate and maintain successful working relationships with technical consultants of the design team.
 3. Experience of members of the Construction Management team in working with university, institutional or other public agencies of a similar nature.

In order to facilitate review by the Committee, Applicants are requested to respond and index their submittals with the same paragraph designations as noted on the CMQS form.

The Selection Committee shall review qualifying information submitted and score applicants in terms of points on a numerical scale assigned to each criteria element as set by the committee. Individual members will rank each firm and Committee votes will be computed as the sum of the individual rankings. Selection is based on numerical scoring of the highest ranked applicants for interview.

SELECTION SCHEDULE

The anticipated schedule (which may be subject to change) for selection, award, and negotiation is as follows:

Call for proposals in Florida Administrative Weekly:
CMQS Applications Due:

Wednesday, August 1, 2018
Tuesday, September 4, 2018

Submit Seven (7) bound copies of the required proposal data and one CD/Electronic copy in Adobe Acrobat PDF format of the requested qualifications to: Selection Committee, Florida International University, Real Estate Development and Planning, Campus Support Complex, Room #142, Modesto A. Maidique Campus, Miami, Florida 33199. **Submittals must be received between 8:30 A.M. and 12:30 P.M. or 1:30 P.M and 4:00 P.M. local time Tuesday September 4, 2018. Submittals will not be accepted before or after the times and date stated above.**

Facsimile (FAX) submittals are not acceptable and will not be considered.

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Shortlist Meeting:

Wednesday, September 19, 2018

Final Presentations and Interviews:

Wednesday October 10, 2018

Location: Campus Support Complex, Room #1123, Modesto A. Maidique Campus, Miami, Florida 33199

GENERAL REQUIREMENTS

1. Any change in the schedule or other additional information will be posted on the FIU web-site <http://facilities.fiu.edu/projects/BT-923.htm>. The web site contains the Contract Form Required by FIU. FIU reserves the right to modify the contract form at the time of contract negotiations. Any question or explanation desired by an applicant regarding project or any part of the process must be requested in writing to griffith@fiu.edu (cc: angpaz@fiu.edu). Responses to questions and requests for information will be posted on the facilities web site. An effort will be made to respond to all applicant questions; however, the University is not obligated to and may choose not to answer every question. The last day questions or inquiries will be considered throughout the process for this project is Tuesday, October 9, 2018
2. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract. The University reserves the right to suspend or discontinue the selection process at any time and to return or reject any or all submissions of qualifications without obligation to the respondent. The award of this contract is subject to availability of funds. If additional funding is realized, the University has the option to incorporate additional scope/funding under this contract. Project development is contingent upon availability of funds.
3. In order to minimize the possibility of unethical pressures or influences on the recommendations of the **Selection Committee**, direct contact with the committee members is not permitted. The committee members are:
 1. Maria Guillem, Construction Project Mgr III
 2. Danny Paan, Director Physical Plant
 3. Nicholas Diciacco, Executive Director Physical Plant
 4. Ruben Almaguer, Assoc VP Disaster Mgmt and Emergency Operations
 5. Robert Grillo, Vice President & CIO Information Resource Management
 6. Jose Faria, Senior Instructor College of Engineering and Computing

The goal of this committee is to assess the Applicants on an equitable basis. The committee members (who may be subject to change without notice) shall serve throughout the screening process for a project until selection is completed.

4. The Selection Committee will make a recommendation to the President of Florida International University. All finalists will be notified in writing of the President's action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.
5. All team members of the selected firm should clearly address each of the selection criteria as appropriate within the submittal package.

The results of this screening process will be posted on the web site <http://facilities.fiu.edu/projects/BT-923.htm>. Any notification of intent to protest must be made within seventy-two (72) hours of posting.

As required by Section 287.133, Florida Statutes, a person or affiliate may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected construction manager must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of the threshold amount provided in Section 287.017 for CATEGORY TWO in connection with this project for a period of 36 months following the date of their being placed on the convicted vendor list.

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FIU HAS CREATED STANDARD CONTRACT FORMS, GENERAL TERMS AND CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, AND STANDARD INSURANCE REQUIREMENTS APPLICABLE TO CM's FOR CM SERVICES TO PROVIDE FOR AN EFFICIENT AND EFFECTIVE PROCESS. THESE FORMS ARE AVAILABLE FOR REVIEW AND CAN BE FOUND AT <http://facilities.fiu.edu/formsandstandards.htm>.

ALL APPLICANTS SHOULD REVIEW THE APPLICABLE FIU CONTRACT FORM AND STANDARD INSURANCE REQUIREMENTS CAREFULLY PRIOR TO MAKING A DECISION AS TO WHETHER OR NOT TO RESPOND TO THIS ADVERTISEMENT.

Requests for meetings by individual firms will not be granted. Once the firm acquires the required forms, questions may be directed to Facilities Planning at (305)348-4090 or via email to griffith@fiu.edu cc angpaz@fiu.edu