

PROJECT FACT SHEET

BT-931 REMODELING/RENOVATION OF CASE BUILDING Modesto A. Maidique Campus (MMC), Miami, Florida

PROJECT DESCRIPTION

The new building will include the following: The 30-year-old 61,783 square foot Computing, Arts, Science and Education (CASE) building consists of 7 classrooms, 7 teaching labs, 61 research labs and 144 offices.

Recent assessment reports indicate that repair and replacement of deteriorated building enclosure components, windows, doors, and louvers are critically needed. Replacement of the deteriorating central air conditioning system is crucial in order maintain a healthy indoor environment and control energy costs. Replacement of the building's emergency generator system is required so that telecommunications equipment housed in the CASE building and feeding the nearby University Police and Emergency Operation Center can be maintained during and after a hurricane.

On May 1, 2018, building envelope specialists conducted an on-site interior and exterior assessment of the building envelope. The assessment included a thorough visual inspection, as well as infrared thermography by a Level 1 certified Thermographer, to evaluate and determine pathways of both water and air across/through the various envelopes' barriers. Additional evaluations were done to assess energy loss and moisture issues inside the building.

In addition to the on-site inspection, the specialists reviewed building construction and building performance issues with facility management to understand current conditions and priority needs. An analysis of historical energy costs was also completed to determine how the condition of the building envelope affected energy consumption. Potential financial saving projections associated with air sealing to assess the project's potential economic benefit were also undertaken.

The visual inspection of the exterior surfaces found many opportunities to improve the exterior building envelope's ability to reduce water infiltration. Panel joint caulking, window glazing and perimeter caulking, sealing of butt joints, exterior painting, sealing soffit vents caulking fluted panel perimeters, application of penetrating sealer to pre-cast and brick surfaces, as well as exterior metal painting are all required to keep moisture out.

On-site testing and analysis of the historical energy consumption also indicated additional opportunities to improve the interior air quality, occupant comfort and energy use through decrease permeability of the building air barrier systems. The inspection of the building revealed gaps, cracks and holes in the building envelope totaling 19.5 SF.

Complete project information including construction and total project budget, project schedule, project site, and project delivery method can be found in the approved building program posted on the project website <http://facilities.fiu.edu/projects/BT-931.htm>.

SELECTION CRITERIA

All information submitted is subject to the Laws of Perjury as set forth in Chapter 837.06, F.S. The following minimum qualifying information is required by an Applicant to be eligible for consideration:

1. Letter of Intent and Summary Introduction narrative highlighting qualifications/legal nature of organization including proposed organization chart.
2. A completed "Florida International University Professional Qualifications Supplement (FIU PQS:062021-RWG)." **Please note the FIU PQS form has recently been updated. Applications on any other form will not be considered. The latest version of official FIU PQS forms (FIU PQS.062021-RWG) must be downloaded from the FIU website at <http://facilities.fiu.edu/projects/BT-931.htm>.**
3. Copies of the applicant's current Professional Registration Certificates from the appropriate governing board for the Applicant firm, its consulting engineers, and all key professional personnel to be used on the

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project. If the applicant is a corporation, it must be properly chartered by the Florida Department of State to operate in Florida.

4. Location Proximity (highway distance) of Applicant's nearest established, fully staffed office to the FIU Modesto Maidique Campus.

Firms will be evaluated in the following areas:

Recent and Current Workload – Evaluation of current phases of work in progress/manpower allocation in response to current workload.

Adequacy of Personnel – Applicant's experience and availability to perform the required services considering its current workload.

Experience and Performance Record – Performance with respect to projects comparable in type, size and complexity for the most recent five-year period. Experience evaluation shall be based on the firm's principals and project manager's experience with institutional or other public agencies. The committee may take into consideration personal knowledge of the applicant's past performance evaluations with the University.

Services Provided by Applicant and Proposed Consultants – Unique qualifications with respect to the project, including specialized equipment, awards or recognition received, special approaches, management tools or concepts developed.

Volume of FIU Work Previously Awarded – Volume of work on project(s) previously awarded by the University for the past five years with the objective of effecting an equitable distribution of contracts among qualified Applicant firms, provided such distribution does not violate the principle of selection of the most highly qualified firm.

The Selection Committee shall review qualifying information submitted and score applicants in terms of points on a numerical scale assigned to criteria identified in the FIUPQS form and instructions. Total points for each firm shall be converted to a ranked order by each selection committee member. Selection for interview is based on total combined numerical rank points from each committee member for all applicants. Sample score sheets and instructions to the selection committee are included in the FIUPQS forms for reference.

SELECTION SCHEDULE

The anticipated schedule for selection, award, and negotiation is as follows:

- **Call for proposals** in Florida Administrative Register: **Thursday, August 26, 2021**
- **PQS Applications Due:** **Thursday, September 23, 2021**

Submit eight (8) bound copies of the required proposal data and one electronic copy in Adobe Acrobat PDF format of the requested qualifications to: Selection Committee, Florida International University, Facilities Planning, Campus Support Complex, Room #142, Modesto A. Maidique Campus, Miami, Florida 33199. Submittals must be received **between 8:30 A.M. and 12:30 P.M. or 1:30 P.M and 4:00 P.M. local time, Thursday September 23, 2021 Submittals will not be accepted before or after the times and date stated above. Facsimile (FAX) submittals are not acceptable and will not be considered.**

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3rd party commercial couriers must abide by these instructions, no exceptions. In all cases, the firm will be held responsible for proof of on time delivery to the CSC building by retaining a time stamped delivery receipt provided by FIU Planning staff.

- **Shortlist Meeting:**

Thursday, October 14, 2021

- **Final Presentations and Interviews:**

Tuesday, November 16, 2021

GENERAL INFORMATION

1. Any change in the schedule or other additional information will be posted on the FIU web site <http://facilities.fiu.edu/projects/BT-931.htm>. Applicants should check the web site daily. Any question or explanation desired by an applicant regarding the project, or any part of the process must be requested in writing to griffith@fiu.edu (cc: angpaz@fiu.edu). Responses to questions and requests for information will be posted on the facilities web site. An effort will be made to respond to all applicant questions; however, the University is not obligated to and may choose not to answer every question. Please make sure you thoroughly read all instructions included with the FIUPQS form before making an inquiry.
2. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract. The University reserves the right to suspend or discontinue the selection process at any time and to reject any or all submissions of Architect/Engineer qualifications without obligation to the respondent. The award of this contract is subject to availability of funds. If additional funding is realized, the University has the option to incorporate additional scope/ funding under this contract. Project development including professional services is contingent upon availability of funds.

FIU HAS CREATED STANDARD CONTRACT FORMS AND STANDARD INSURANCE REQUIREMENTS APPLICABLE TO A/E'S FOR A/E SERVICES TO PROVIDE FOR AN EFFICIENT AND EFFECTIVE PROCESS. THESE FORMS ARE AVAILABLE FOR REVIEW AND CAN BE FOUND AT <http://facilities.fiu.edu/formsandstandards.htm>. ALL APPLICANTS SHOULD REVIEW THE APPLICABLE FIU CONTRACT FORM AND STANDARD INSURANCE REQUIREMENTS CAREFULLY PRIOR TO MAKING A DECISION AS TO WHETHER OR NOT TO RESPOND TO THE ADVERTISEMENT.

The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant for more than the threshold amount provided in Section 287.017, Florida Statutes for CATEGORY TWO in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

Pursuant to §448.095, Fla. Stat., the selected consultant will have to certify that it is registered with and uses the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the consultant during the term of its contract with FIU. If the consultant enters into a contract with a subcontractor to perform work or provide services pursuant to its contract with FIU, the consultant shall likewise require the subcontractor to comply with the requirements of §448.095, Fla. Stat., and the subcontractor shall provide to the consultant an affidavit stating that the subcontractor does not employ, contract with or subcontract with an unauthorized alien. The consultant shall maintain a copy of such affidavit for the duration of its Contract with FIU. This section serves as notice to the consultant regarding the requirements of §448.095, Fla. Stat., and FIU's obligation to terminate the contract if it has a good faith belief that the consultant has knowingly violated §448.095, Fla. Stat. If terminated for such reason, the consultant will not be eligible for award of a public contract for at least one year after the date of such termination. Further, FIU has an obligation to order the immediate termination of any contract between the consultant and a subcontractor performing work on its behalf should FIU develop a good faith belief that the subcontractor has knowingly violated §448.095, Fla. Stat. FIU reserves the right to request

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documentation from the consultant evidencing its compliance with §448.095, Fla. Stat. at any time during the term of the contract.

3. In order to minimize the possibility of unethical pressures or influences on the recommendations of the Selection Committee, direct contact with the committee members throughout the selection process is not permitted. The committee members are:

1. **Elizabeth Greb**, Associate Director Academic Support
2. **Luis Salas**, Associate Vice President for Research
3. **Steven Luis**, Executive Director for Technology
4. **Maria Guillem**, Construction Project Mgr. III
5. **Patrick Meagher**, Director Construction Mgmt, Facilities Construction
6. **Francisco Hoyos**, Associate Director Operations

The goal of this committee is to assess the Applicants on an equitable basis. Committee members shall serve throughout the screening process for a project until selection is completed. (Committee members may be substituted by the University prior to the short list meeting without further notice).

The Selection Committee will make a recommendation to the President of Florida International University. **All finalists will be notified in writing of the President's action.** Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.

4. All team members of the selected firm should clearly address each of the selection criteria as appropriate within the submittal package.
5. The results of this screening process will be posted on the FIU Facilities web site at <http://facilities.fiu.edu/projects/BT-931.htm>. Pursuant to Florida Board of Governors Regulation 14.023, any qualified applicant who is adversely affected by the University's decision may file a written notice of protest within 72 hours after receipt of this notice. Failure to file a notice of protest within the time prescribed in Florida Board of Governors Regulation 14.023 shall constitute a waiver of the right to protest proceedings.
6. Finalists will be notified and informed of the interview date and time via email and will be provided with additional project information, and the topics to be covered in the oral interview. The Building Program has been posted and is available on the same web page as the Legal Advertisement and this Project Fact Sheet. The Committee shall be free to ask a Finalist any question it deems relevant to its decision in ranking the Finalists. As outlined in the **Florida International University Professional Qualifications Supplement (FIUPQS)**, in making its decision the Committee shall take into consideration, in addition to the information requested above, the following factors:

1. **Understanding of the Project Requirements** – The Applicants are evaluated on their understanding of the requirements and needs of the project as demonstrated by their project teams, including consultants. The Applicants shall be rated on the completeness of their understanding of the factors which are unique to the project, including the thoroughness demonstrated in analyzing and investigating the scope of the project and in preparing for the interview.

2. **Approach and Method** – Finalists shall explain their approach, management, and design methods they will employ to plan, design, and administer during construction of the project, inclusive of procedures to assure timely performance of the work.

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3. **Ability to Provide Service** – The Committee will evaluate the Applicants' ability to meet the Owner's required timetable and to provide for any special or unique requirements of the project, including a projected timeline of activities through project completion. The Applicants should be asked to discuss their ability to fulfill each project requirement and to describe all other projects on which team members are currently involved. Results of reference checks are considered in this category. It is the responsibility of the applicant to verify contact information for all references listed on the FIUPQS is up to date at the time of the application. The preferred method of communication with the references is via email.

7. **Applicants shall not include specialty consultants in their team. Failure to comply with this requirement shall be grounds for disqualification.** If the applicant feels that its team will require the services of a specialty consultant, it should indicate for which disciplines it will require specialty consultant(s) according to the instructions in the **FIUPQS** form.

Posted on 8/26/2021