

UniversityCity Prosperity Project BT-904

Request for Qualifications Construction Engineering and Inspection Services

Addendum 1

December 21, 2015

Notice is hereby given to interested Construction Engineering and Inspection Firms of the following changes to the above-referenced RFQ:

Your attention is called to this written addendum dated December 21, 2015 which makes the changes indicated to previously issued documents, drawings, criteria, exhibits and other components of the request for qualifications.

Information in this addendum supersedes any information previously given, including earlier addenda, that may be in conflict.

Proposers must acknowledge receipt of this Addendum by completing and returning to the Procurement Office, by no later than the time and date of the bid/proposal opening. **Failure to do so may subject the proposer to disqualification.**

Proposer

Address

Submitted by (Signature)

NOTICE: Pursuant to Florida Board of Governors Rule 14.023, any qualified applicant who is adversely affected by the University's decision may file a written notice of protest within 72 hours after receipt of this notice. Failure to file a notice of protest within the time prescribed in Florida Board of Governors Regulation 14.023 shall constitute a waiver of the right to protest proceedings.

The Following Questions/Statements were received December 15, 2015:

Item 1 – Question Regarding Number of Copies of RFQ Responses Required

“The Qualifications Requirements section on page 8 of the project advertisement states that one (1) original and (7) bound copies (eight [8] in total) must be submitted. However, in Section 4.0: Submittal Requirements of the RFQ, it is stated that firms must submit one (1) original and eight (8) bound copies (nine [9] total). Please clarify the right amount of copies that need to be submitted.”

Response to Item 1:

In accordance with the published legal advertisement, submit one (1) original and seven (7) bound copies.

Item 2 – Question Regarding Maximum Number of Pages in RFQ Response

“In the Selection Process section on page 7 of the advertisement, it is stated that “the Proposals must not exceed 40 pages, including the FIUPQS form and letter of application. This 40 page limit is exclusive of the specific “Other Statements, Forms and Documentation” also required to be submitted for this Project as described in the RFQ.” However, in Section 4.0: Submittal Requirements of the RFQ, it is stated that the “40 page limit is exclusive of the FIUPQS and of the “Other Statements, Forms and Documentation.” Please clarify what is included in the 40 page limit.”

Response to Item 2:

In accordance with the published legal advertisement, “Firms desiring to provide construction engineering and inspection services for the Project shall submit a letter of application and a completed FIU Professional Qualifications Supplement (FIUPQS) form. Proposals must not exceed 40 pages, including the FIUPQS form and letter of application. This 40 page limit is exclusive of the specific ‘Other Statements, Forms and Documentation’ also required to be submitted for this Project as described in the RFQ. “

As a further clarification, the letter of application/cover letter and all component documents required by the FIU Professional Qualification Supplement must be numbered consecutively and total no more than 40 pages and with type font Arial 11-point or larger.

The “Other Statements, Forms and Documentation” are the forms and documents included in the Request for Qualifications Package Attachment 2 posted on the Project Website which are as follows:

- 1. FDOT Form #375-40-18 06/12 Drug-Free Workplace Program Certification*
- 2. FDOT Form #375-040-68 01/11 E-Verify Acknowledgement and Agreement*
- 3. FDOT Form #375-030-50G 01/12 Conflict of Interest Certification for Consultant/Contractor*
- 4. FDOT Form #375-030-30 05/14 Truth in Negotiation Certification*
- 5. FDOT Form #375-030-62 02/05 Aspirational Goal Form “DBE” and “Non-DBE Small Business” Firms.*
- 6. FDOT Form #375-030-33 10/01 Certification of Disclosure of Lobbying Activities on Federal Aid Projects*
- 7. (As Needed) FDOT Form #375-030-34 04/14 Disclosure of Lobbying Activities (SFLLL)*
- 8. FDOT Form #375-030-32 03/15 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion for Federal Aid Projects – Lower Tier Covered Transactions for Federal Aid Projects*

Only the 8 FDOT forms listed above AND the signed cover pages (page 1) of any issued addenda will not be counted as part of the 40 page limit.

The Following Questions/Statements were received December 17, 2015:

Item 3 – Question Regarding Restriction Created by FIUPQS Section 7 – Proposed Project Team and Section 3 – Services to be Provided.

Section 7 states: “Note to engineering and landscape architecture Applicants: engineering consultants in the Applicant's same discipline may not be listed if the Applicant is an engineering firm providing services in that engineering discipline”. Does this restriction limit the Applicant from listing consultants under the same discipline of the Applicant in Section 3 – Services to be provided?

Response to Item 3:

In accordance with the published legal advertisement, “Notwithstanding the contrary statements on the standard FIUPQS Form and Instructions, ‘Specialty Consultants’ whom the applicant considers necessary may be listed and named when applying for this Project.”

For this Project, specialty consultants may be listed and named. Specialty consultants may include firms or individuals offering professional services in the same disciplines as the prime consultant in order to achieve specific FDOT work type category prequalification.

The Following Questions/Statements were received December 18, 2015:

Item 4 – Question Regarding Number of Copies

Please clarify total number of bound copies required? Per the Advertisement Section – Qualification and Requirements – 8 copies total required Per Request for Qualifications Section 4 - Submittal Requirements – 9 copies total required.

Response to Item 4:

See response to Item 1 above.

Item 5 – Question Regarding Number of Pages

Page Limits in the Advertisement note that “Proposals must not exceed 40 pages, including the FIUPQS form and letter of application. This 40 page limit is exclusive of the specific “Other Statements, Forms and Documentation” also required to be submitted for this Project as described in the RFQ.” However, Section 4.1 of the RFQ notes “The proposal format shall be a maximum of forty (40) single sided, letter-sized pages with standard 1inch margins. Font size will be restricted to Arial, 11 point or larger. This 40 page limit is exclusive of the FIUPQS and of the “Other Statements, Forms and Documentation” required to be submitted for this Project as listed below.” Please clarify required structure and page limits of the proposal.

Response to Item 5:

See response to Item 2 above.

Item 6 – Question Regarding Letter of Application / Cover Letter

Section 2.09 mentions a cover letter, is this letter the same as the letter of application?

Response to Item 6:

Yes, and see response to Item 2 above.

Item 7 – Question Regarding Litigation Information

Section 2.18 Litigation notes “Prospective consultants shall describe any prior or pending litigation or investigation, either civil or criminal, involving a governmental agency or which may affect the performance of the services to be rendered herein, in which the prospective consultants, any of its employees, or sub-consultants has been involved in within the last three (3) years.” Will this statement of litigation be counted towards the 40 page limit?

Response to Item 7:

Yes, and see response to Item 2 above.

Item 8 – Question/Request Regarding Start Date of CEI Services

Please provide plan start date for CEI services?

Response to Item 8:

Proposers should review the MCM-FIGG project schedule submitted in their Technical Proposal posted on the Project Website here:

http://facilities.fiu.edu/projects/BT_904/MCM_FIGG_Proposal_for_FIU_Pedestrian_Bridge_9-30-2015.pdf

Preliminary CEI Service tasks including review of 90% Foundation Plans are currently scheduled to begin April 1, 2016, followed by 90% roadway plans, wall plans and MOT plans April 29, 2016 followed by review of other submittals.

The first construction activity shown in the Technical Proposal is “driving piles @ bulkhead wall” scheduled for October 6, 2016. The CEI Construction Team will need to mobilize as required to monitor construction.

Item 9 – Question Regarding Consultants Providing Engineering Support

Please provide clarification on providing information on consultants providing additional engineering support. Instructions on page 4 of 5 of FIUPQS indicates to note under Question 3. Services to be provided in accordance with instructions for Specialty Consultants. However Question 3 notes indicates that Specialty Consultants should not be listed by name.

Response to Item 9:

See response to Item 3 above.

Item 10 – Question Regarding Sub-Consultants

Can sub-consultants be listed on organizational chart by firm name and personnel?

Response to Item 10:

Yes and see response to Item 3 above.

Item 11 – Question Regarding Verification of LEED Compliance

Is verification of LEED compliance included in the CEI scope of work?

Response to Item 11:

Verification of LEED Compliance is not specifically listed as a CEI task but is part of the Design-Build design criteria. The Selection Committee may consider the LEED Credentials of the CEI in case LEED issues are not fully managed by the Design-Build Team working directly with the U.S. Green Building Council as

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part of their stated commitment to achieve a LEED Silver certification under the Neighborhood Development rating system.