

Design-Build Qualifications Supplement (DBQS)

Purpose: The Design-Build Qualifications Supplement (DBQS) will provide information about the qualifications of applicants to provide design-build services for construction projects.

Instructions: A) Please type. If additional space is needed, attach additional pages for each numbered section.

B) Attach a reproduction of the current Florida Architect, Engineer, and Contractor's License for the applicant. If these services are being provided by joint venture or consultants, attach copies of appropriate professional licenses.

C) Attach a letter of intent from a surety company indicating the applicant's bondability for both the design and construction of this project. The surety shall acknowledge that the applicant may be bonded for project cost of \$10,000,000. The surety company must be licensed to do business in the State of Florida, must have a Best Rating of "A" and a required financial size of "Class IX."

D) Any explanation desired by an applicant regarding any part of the project must be requested in writing prior to the pre-proposal conference. Responses to these questions will be furnished at the pre-proposal conference. Any information requested after the pre-proposal must be in writing and the question and response shall be in writing and furnished to all applicants. An effort will be made to respond to applicant's questions; however, the University is not obligated to answer every question.

E) Attach separate sheets for responses where indicated.

F) Members of the Selection Committee will not meet or discuss the project with prospective applicants except at the pre-proposal conference

1. PROJECT NUMBER: BT-904

PROJECT NAME: UniversityCity Prosperity Project

2. APPLICANT NAME: _____

ADDRESS OF OFFICE IN CHARGE: _____

TELEPHONE NUMBER: () _____ FED I.D. NO. _____

FLA. CORPORATE CHARTER NO. _____

IS THE APPLICANT A JOINT VENTURE? _____ YES _____ NO

If Yes, describe the division of responsibilities between the participating firms, the offices (location) that will be the primary participants, the percent interest of each firm, and attach a copy of the executed joint venture agreement. (Provide this information on a separate sheet.) Also, duplicate the signature block and have a principal or officer sign on behalf of each party to the joint venture.

3. For how many years has the applicant been providing design-build services?
- a. If a design-build firm, enter number of years.
 - b. If a joint venture, describe number of years of design-build experience of each party to the joint venture, and give number of design-build projects that the joint venture has completed together.

4. **APPLICANT'S PERSONNEL (Provide this information on a separate sheet):**

- a. List total number of applicant's personnel by skill group (e.g. architects, engineers by discipline, superintendents, etc.
- b. Name all key personnel which will be part of the design-build team for this project. Describe in detail the experience and expertise of each team member. (Note: Key personnel must be committed to this project for its duration unless excused by the Owner. This requirement is non-negotiable.)
- c. Is the Project Manager an architect or engineer registered in Florida?

_____ Yes _____ No

5. **APPLICANT'S CONSULTANT'S (provide this information on a separate sheet):**

Name any consultants which are included as part of the team. Describe each consultant's role in the project and its related experience.

6. **EXPERIENCE (provide this information on a separate sheet and in format indicated on Attachment "A"):**

- a. List all contracts for the past five years for which your firm has provided/is providing design-build services and provide the following information for each: project cost, current phase of development, estimated completion date, Owner's contact person and telephone number, and the name and telephone number of the design criteria architect (if applicable). If a joint venture, provide this information for each party to the joint venture, as well as for projects which the joint venture has completed together.)
- b. Describe projects similar to the proposed project for which your firm has provided design-build services. If not provided in item 6a, provide information on these projects using the same format. Provide information for joint venture projects as indicated in 6a.
- c. Describe the role of proposed individual team members in projects similar to the proposed project.
- d. List all similar pedestrian bridge and/or urban streetscape projects built in the past 10 years.

7. **SERVICES OFFERED (provide this information on a separate sheet):** Describe the approach and method of design-build services offered by the applicant.
8. Describe the way in which you firm develops and maintains project schedules. How often are they updated? Provide an example of how these techniques were used in a project listed in response to Question 6a.
9. Describe the types of records, reports, monitoring systems, and information management systems which your firm uses in the management of a project. Provide an example of the monthly information report to the owner proposed for this project.
10. Describe the way the applicant maintains quality control in a project during the pre-construction and construction phases of a project. Provide examples of how these techniques were used in the projects listed in response to Question 6a.
11. Describe the applicant's capability in assisting and using minority business enterprises in the pre-construction and construction phases of a project.

(Note to University: Check here to identify whether or not additional items have been added by the Selection Committee.)

_____ Supplementary questions attached X No supplementary questions

ACKNOWLEDGMENTS/CERTIFICATIONS: Execution of this document as provided below indicates your acknowledgement and certification of the following statements:

- a. All information furnished by the applicant herewith, and as may be provided subsequently (including information presented in the design proposal, if shortlisted), is true and accurate.
- b. All statements of intent or proposed future action (including the assignments of personnel and the provision of services) are commitments that will be honored by the applicant if awarded the contract.
- c. If any information provided by the applicant is found to be, in the opinion of the Selection Committee or the President, substantially unreliable, this application may be rejected.
- d. The Selection Committee may reject all applicants and may stop the selection process at any time.
- e. The selection of shortlisted firms for presentation of a design proposal and interview will be made on the basis of information provided herein. The shortlisted firms will be ranked based on their total scores earned in response to the design proposal and interview and the results of the reference checks.
- f. The completed DBQS document with required attachments must be delivered to: Selection Committee, Florida International University, University Park, CSC 142, Miami, Florida 33199, no later than 4:00 p.m. on Wednesday July 30, 2014. Facsimile (FAX) submittals are not acceptable and will not be considered.
- g. The undersigned is a principal or officer of the firm applying for consideration and is authorized to make the above acknowledgements and certifications for and on behalf

of the applicant. (For joint venture, duplicate the signature block, and have a principal or officer of each party too the joint venture sign.)

Sworn to and subscribed to me,
A Notary Public, this _____ day
of _____, 2014
_____(SEAL)

For and on behalf of the APPLICANT
_____(SEAL)

Title:_____

Attachment "A" to DBQS Form

Response to Question 6A Experience.

List all contracts for the past five years for which applicant has provided/is providing design-build services and provide the following information for each: project cost, current phase of development, estimated completion date, Owner's contact person and telephone number, and the name and telephone number of the design criteria architect (if applicable). If applicant is a joint venture, provide this information for each party to the joint venture, as well as for projects which the joint venture has completed together.

| Project Name | Owner | Phase | Completion Date | Project Cost | Criteria Architect |
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